

Planning



Department

RESIDENTIAL FENCE PERMIT APPLICATION

Please submit a drawing with this application. This drawing must show the entire property and must include the locations of the property lines, the principal structure, the accessory structures, and the proposed fence. This permit application must be approved before building can begin. After the project is finished, the applicant must request an inspection to ensure it was properly built as permitted.

Address of Building Project: _____

Subdivision Name: _____ Lot Number: _____

Parcel Number: _____ Is any part of this parcel in Flood Zone AE? _____

Will any part of this proposed project be within Flood Zone AE? _____ If answering YES, the applicant must also obtain a floodplain development permit in addition to this permit.

Name of Property Owner or Property Manager: _____

Phone Number of Property Owner or Property Manager: _____

Email of Property Owner or Property Manager: _____

Before filling out the rest of this application, read the following fence regulations that are found in the Horn Lake Code of Ordinances:

- Fences of not more than three (3) feet in height may be allowed in a front yard. Periodic posts, decorative columns, lighting fixtures, or decorative details may exceed the three-foot limitation. Three-foot fences may extend into the front yard area on a primary entrance elevation to a distance not to be any less than ten (10) feet from the back of curb.

- Materials for fences to be constructed in a front yard shall be split rail or wrought iron, including those that have brick or stone columns or such fences that are considered decorative. Chain link fencing is not allowed in the front yard area. Proposals for all other material shall be subject to the approval of the Governing Authority.
- Fences within side and rear yards must consist of customary fence construction and may not exceed a height of six (6) feet.
- On corner lots, fences exceeding three (3) feet but not exceeding a height of six (6) feet shall not extend beyond the building line setback on the street side where the principal entrance is located. On the opposite street side, the fence may encroach ten (10) feet into the yard requirement, provided the fence is at least fifteen (15) feet from the street right-of-way.
- Fences must be installed to provide sufficient clearance from the bottom of the fence to the ground so drainage will flow freely and not negatively impact any adjacent property owner.
- Fences on corner lots and double frontage lots where the rear yards or side yards face a public right-of-way shall be maintained by an established homeowner's association or the property owner where fence is located.
- On all corner lots and double frontage lots, wood fences shall have the finished side toward the public right-of-way.
- No barbed wire fences are allowed in any zone except for the AR zone.

Type of Proposed Fence:

- _____ Wood Panel
- _____ Wood Panel and Brick
- _____ Wrought Iron
- _____ Wrought Iron and Brick
- _____ Plastic Panel
- _____ Plastic Panel and Brick
- _____ Split Rail
- _____ Split Rail and Wire Mesh
- _____ Chain Link
- _____ Chain Link and Privacy Netting
- _____ Brick

Height of Proposed Fence: _____

Will any part of this fence contain barbed wire? _____ If yes, indicate your zone: _____

Are you the homeowner and owner of the land on which this fence will be built? _____ If answering YES: Are you wishing to do the work yourself, without a contractor? _____ If answering YES to this as well, sign and print your name in the box below to accept responsibility for the work:

My signature here indicates that I am the homeowner and will be doing the work myself. I will not hire a contractor or any person to do this work. Any help I receive will be performed under my supervision. I will build this according to all applicable codes that the City of Horn Lake has adopted. I will take all responsibility for the quality of this construction. If the building inspector determines that I do not possess the necessary skills to build this project properly, then I will be ordered to stop working and will be required to hire a contractor that holds a license with the City of Horn Lake.

Homeowner Signature: _____

Printed Name of Homeowner: _____

Please Note: If the homeowner exemption box on the previous page was completed with the homeowner signature and the printed name of homeowner, then the fields below are not applicable and may remain blank, as there will be no contractor involved in construction. If the homeowner exemption box was not completed, then a licensed contractor must be hired, and all fields below must be completed.

Name of Contractor Company: _____

Address of Contractor Company: _____

Phone Number of Contractor Company: _____

Email of Contractor Company: _____

City of Horn Lake Contractor License Number: _____

Contractor Signature: _____

Printed Name of Contractor: _____

Permit Fee: \$35

FOR OFFICE USE ONLY

Payment Type: Cash Check Card

Amount Paid: _____

Date: _____

Permit Number: _____